



Athabasca Primary Care Network

Business Manager (1.0 FTE)

Primary Care Networks

Primary Care Networks (PCNs) are new organizations supported by an agreement between the Alberta Medical Association, Alberta Health and Wellness and Alberta Health Services. These high profile entities are collaboration between physician groups and Alberta Health Services to provide primary care services to a defined geographical population.

The Athabasca PCN will provide comprehensive primary care services for the communities of Athabasca, Boyle, Westlock, and the surrounding areas, serving a population of approximately 23,000 patients.

The Position

This is a senior executive position requiring an individual who is an impressive, creative, dynamic and innovative leader. The Business Manager will be accountable for all PCN operations, including the management of a \$1.1 million dollar annual budget. The ideal candidate will have exemplary leadership and team building skills, demonstrated business acumen, and proven facilitation, consensus building, and conflict resolution skills. Knowledge and direct experience of development of business process and accountancy systems, managing and implementing large-scale change management projects, and implementing information technology systems will be regarded highly. The successful candidate will have outstanding interpersonal, organization and management skills.

It is preferred that applicants possess a Masters degree in a health related field, health administration, or business administration. Healthcare experience is an asset. The ideal candidate will have a minimum ten years of senior/executive management experience. This position will be based in either Westlock or Athabasca.

Please submit your resume electronically to:

Kelly Schreiner
Athabasca Community Health Services
3401-48 Avenue
Athabasca AB T9S 1M7
Phone: (780) 675-2235 ext. 223
Fax: (780) 675-3111

E-mail: kelly.schreiner2@albertahealthservices.ca

All applications must be received by March 31, 2010.